

Instruction Sheet for the Candidate

Qualification	Tunnel Farming, Greenhouse & Agribusiness(Level-5)
Competency Standard	Sale harvested produce
Purpose of Assessment	Formative Assessment
Candidate Details	Name _____ Registration/Roll Number _____
Guidance for Candidate	To meet this standard, you are required to complete the following within time frame (for practical demonstration & assessment): <ol style="list-style-type: none"> 1. Prepare for sale of produce 2. Mange sale 3. Manage Finance
Time: 03 Hrs.	During a practical assessment, under observation by an assessor, you are required to: <ol style="list-style-type: none"> 1. Prepare sale for produce
Minimum Evidence Required	<ol style="list-style-type: none"> <ul style="list-style-type: none"> • Identify and arrange required material for sale • Prepare work plan for selling of required produce • Perform checks for required tools and machinery • Ensure health and safety guidelines for required task 2. Mange sale <ul style="list-style-type: none"> • Arrange required material • Load commodities according to required order • Ensure loading standards • Transport produces to required place following company's SOPs • Deliver produce according to decided orders 3. Manage Finance <ul style="list-style-type: none"> • Maintain sales record on required format • Prepare triplicates for each delivery • Collect cash according to set SOPs • Maintain Cash Book according to required format • Maintain ledgers according to prescribed formats

Self-Assessment Checklist

Candidate Name	
Registration No.	
Qualification	Tunnel Farming, Greenhouse & Agribusiness (Level-5)
Competency Standard	Sale harvested produce
Purpose of Assessment	Formative Assessment
Assessment Task	<ol style="list-style-type: none"> 1. Prepare plan for transport of the harvested produce 2. Perform Transportation of Farm produce 3. Ensure farm produce quality

I can.....

Performance Criteria	Yes	No
1. Identify and arrange required material for sale	<input type="checkbox"/>	<input type="checkbox"/>
2. Prepare work plan for selling of required produce	<input type="checkbox"/>	<input type="checkbox"/>
3. Perform checks for required tools and machinery	<input type="checkbox"/>	<input type="checkbox"/>
4. Ensure health and safety guidelines for required task	<input type="checkbox"/>	<input type="checkbox"/>
5. Arrange required material	<input type="checkbox"/>	<input type="checkbox"/>
6. Load commodities according to required order	<input type="checkbox"/>	<input type="checkbox"/>
7. Ensure loading standards	<input type="checkbox"/>	<input type="checkbox"/>
8. Transport produces to required place following company's SOPs	<input type="checkbox"/>	<input type="checkbox"/>
9. Deliver produce according to decided orders	<input type="checkbox"/>	<input type="checkbox"/>
10. Maintain sales record on required format	<input type="checkbox"/>	<input type="checkbox"/>
11. Prepare triplicates for each delivery	<input type="checkbox"/>	<input type="checkbox"/>
12. Collect cash according to set SOPs	<input type="checkbox"/>	<input type="checkbox"/>
13. Maintain Cash Book according to required format	<input type="checkbox"/>	<input type="checkbox"/>
14. Maintain ledgers according to prescribed formats	<input type="checkbox"/>	<input type="checkbox"/>

Candidate's Signature _____ Assessor's Signature _____

Date: _____

Assessors Judgment Guide

Qualification	Tunnel Farming, Greenhouse & Agribusiness(Level-5)
Competency Standard	Sale harvested produce
Purpose of Assessment	Formative Assessment
Candidate Details	Name: _____ Registration/Roll Number: _____ Signature: _____
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor _____ Assessor's code: _____ Signature: _____

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment		✓					
Other Requirement							

Observation Checklist

Assessment Task	1. Prepare plan for transport of the harvested produce 2. Perform Transportation of Farm produce 3. Ensure farm produce quality		
During the practical assessment, candidate demonstrated the following:	Yes	No	Remarks
1. Identify and arrange required material for sale	<input type="checkbox"/>	<input type="checkbox"/>	

2.	Prepare work plan for selling of required produce	<input type="text"/>	<input type="text"/>	
3.	Perform checks for required tools and machinery	<input type="text"/>	<input type="text"/>	
4.	Ensure health and safety guidelines for required task	<input type="text"/>	<input type="text"/>	
5.	Arrange required material	<input type="text"/>	<input type="text"/>	
6.	Load commodities according to required order	<input type="text"/>	<input type="text"/>	
7.	Ensure loading standards	<input type="text"/>	<input type="text"/>	
8.	Transport produces to required place following company's SOPs	<input type="text"/>	<input type="text"/>	
9.	Deliver produce according to decided orders	<input type="text"/>	<input type="text"/>	
10.	Maintain sales record on required format	<input type="text"/>	<input type="text"/>	
11.	Prepare triplicates for each delivery	<input type="text"/>	<input type="text"/>	
12.	Collect cash according to set SOPs	<input type="text"/>	<input type="text"/>	
13.	Maintain Cash Book according to required format	<input type="text"/>	<input type="text"/>	
14.	Maintain ledgers according to prescribed formats	<input type="text"/>	<input type="text"/>	
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Knowledge Assessment

Qualification	Tunnel Farming, Greenhouse & Agribusiness (Level-5)
Competency Standard	Sale harvested produce
Purpose of Assessment	Formative Assessment
Candidate Details	Name: _____ Registration/Roll Number: _____ Candidate Signature: _____

Assessment Outcome	COMPETENT <input type="checkbox"/>	NOT YET COMPETENT <input type="checkbox"/>
	Name of the Assessor: _____	
	Assessor's code: _____	
	Signature of the Assessor: _____	

Candidate's response is not required to be identical, but similar concepts and/or keywords must be used. Oral questioning may be used to clarify candidate understanding of topic and its application.

Questions (Candidate confidently answered questions correctly and demonstrated understanding of the topics and their application)		Satisfactory	Not Satisfactory
1.	What possible criteria for produce to be ready for sale?		
2.	What are the advantages of harvesting crops at proper maturity stage?		
3.	Enlist different methods used for preservation?		
4.	What are the appropriate methods for transporting harvested crop to the market?		
5.	Discuss the basic principles of sales and marketing of harvested produce?		
6.	Discuss the major factors involved in loss of sale produce?		

7.	Give importance of value addition and packaging to attain better price.		

Feedback to the Candidate	
Candidate's Signature _____	Assessor's Signature _____